

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**February 10, 2020**

A regular meeting of the Board of Examiners of Psychology was held on February 10, 2020 in the Mayo-Underwood Hearing Room at the Mayo-Underwood building in Frankfort, KY.

**MEMBERS PRESENT**

Jean Deters, Psy.D. – Chair  
Erica Pristas, Ph.D.  
Justin Gilfert – Citizen at Large  
Jamie Hopkins, Ph.D.  
Stacy Seale, M.S.  
Emily Skaggs, Psy.D.  
Elizabeth McKune, Ed.D.

**MEMBERS ABSENT**

Joseph Dickhaus, M.S. – Vice-Chair  
Owen Nichols, Psy.D.

**DEPARTMENT OF PROFESSIONAL LICENSING**

Lyndsay Sipple, Board Administrator  
Chessica Nation, Administrative Section Supervisor  
Dr. Michael Newman, Commissioner

**OTHER**

Bryan Morrow, Legal Counsel  
Kevin R. Winstead, DPL General Counsel

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**CALL TO ORDER**

Dr. Deters called the meeting to order at 10:00 a.m.

**MINUTES**

The minutes of the January 13, 2020 meeting were presented to the Board. Dr. Hopkins made a motion to approve the minutes without changes. Dr. McKune seconded the motion, carried.

**MONTHLY FINANCIAL REPORT & LEGAL FEES**

The January 2020 financial report was presented to the Board.

**DPL REPORT**

Chessica Nation introduced the Department of Professional Licensing's new Commissioner, Dr. Michael Newman and our new General Counsel Kevin Winstead. Bryan Morrow was also introduced, as he was filling in as board counsel for this meeting.

**LEGAL REPORT**

The Board reviewed a letter from licensee Marjorie Signer in regards to the Licensed Psychological Practitioner's scope of practice, and how some insurance companies are not credentialing LPP's. Board Counsel Bryan Morrow stated we could supply a letter stating that Licensed Psychological Practitioner is a recognized credential by this board to practice independently. Mr. Morrow will email Marjorie with this information and that she can reach out to Counsel or KPA for additional information.

**COMPLAINTS SCREENING COMMITTEE**

- 2018PSY00017 – Ongoing
- 2018PSY00022 – Ongoing
- 2018PSY00024 - Ongoing

- 2019PSY00010 – Ongoing
- 2019PSY00031 – Ongoing
- 2019PSY00018; 2019PSY00027; 2019PSY00028; 2019PSY00029 – Being investigated
- 2019PSY00024; 2019PSY00025 – A motion was made by the Complaints Committee for an investigation by Paula Berry. Seconded by Dr. Hopkins, carried.
- 2019PSY00026 – A motion was made by the Complaints Committee to dismiss. Seconded by Dr. Skaggs, carried

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

### **OLD BUSINESS**

The Board discussed their response to any Associated Press inquiries, decided to defer to the March meeting when Mr. Trimble will return.

The current pending RFP's are waiting for information from Mr. Trimble to move forward. The current RFP's still pending: the validation of exams, reviewing complaints, new board member orientation/manuals and DNO insurance. Will provide an update on status at next meeting.

In November, 2020, ASPPB will release a EPPP2 as an optional substitute for the oral/competency structured exam, will discuss further at the March meeting.

Mr. Gilfert has provided the Board with a quote for the Directors and Officers Liability Insurance from the State, but it was very expensive and not the type of coverage needed. Commissioner Dr. Newman will check with other states to see if this coverage is something we should be doing and present it to the Secretary of PPC. Mr. Gilfert will explore the provisions used in Georgia.

The Board verified the following Board Members would be attending the ASPPB Mid-Year Conference: Dr. Jamie Hopkins, Dr. Jean Deters, Dr. Emily Skaggs, and Joe Dickhaus.

KPA liaison Katie McBride updated the Board on the current open seats and she reported that the Governor's office has not been responding. Sheila Schuster went in and spoke to someone in the Governor's office for an update, but we have not heard anything back yet.

### **NEW BUSINESS**

The Board discussed the logistics of the location and time of Board meetings and structured exams. In light of the fact that licensees are being scheduled so far out, discussed the possibility of asking for more outside examiners and to be able to see more licensees every month. The proposal is to have 3 – 4 teams instead of just two and to move the first exam back to 1:30pm in case the board meeting runs over.

The Board agreed to have their annual retreat on July 23-24, 2020, location to be determined at a future meeting.

Dr. Deters presented information from ASPPB that would allow the Board to outsource the application review. This process would greatly help the Board with clerical matters that consume significant time from Board members. Reviewing a single application can take up to 45 minutes when complicated matters exist or the application has errors or is incomplete. ASPPB would have a staff person dedicated to organizing information and the primary source verification system would be used to help with clerical work. There would be universal forms that the applicant would fill out and these cannot be modified, but ASPPB can create a supplemental form if there is something specific to Kentucky we would need. This new process would be a more centralized national system and applicants would be directed to fill out the PLUS system application instead of the application

available through DPL. The Board discussed possibly only starting with the Psychologist application to get a sense of the process.

The Board discussed questions received via email. Ms. Sipple or Ms. Nation is to respond to inquiries as discussed.

### **LICENSURE STATUS REPORT**

The Board reviewed the licensure status report.

### **COMMITTEE REPORTS**

A motion was made by Dr. Deters to take the actions recommended by the corresponding committees. Dr. Pristas seconded the motion, carried.

#### **Supervision Committee**

The Supervision Committee made a motion to file a complaint against a licensee for not meeting with their supervisor. Dr. Pristas seconded the motion, carried.

#### **Continuing Education Committee**

No report.

#### **Credentials Review Committee**

No report.

#### **Examination Committee**

The next examination is scheduled for April 13, 2020.

#### **Disciplined Psychologists Committee**

No report.

#### **Newsletter Committee**

No report.

### **SCHEDULE NEXT MEETING**

Monday, April 13, 2020 at 10:00 a.m. at the Mayo-Underwood Building in Frankfort.

### **TRAVEL AND PER DIEM**

Mr. Gilfert made a motion to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting and other board business between meetings. The motion, seconded by Dr. Hopkins, carried.

### **ADJOURNMENT**

A motion was made by Dr. McKune to adjourn the meeting at 12:10 p.m. The motion, seconded by Dr. Pristas, carried.



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Jean Deters. Psy.D. – Chair